NAVIGATING BLACKBOARD REFERENCE GUIDE



NAVIGATING BLACKBOARD

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					Welcome Tutori
e not logged in enter your credentials and click the Logi e below. ME		asy Stu	nckboard is a web-based student-centered te mchronous activities. Courses/training may b udents and instructors are able to access Blac	be hosted entirely within Bl ckboard and instructional n	rang environment combines self-study with actionaria actionaria as any time they choose and from any actionaria requires students to be actively molved

TO ACCESS BLACKBOARD
 Click on the My Learning icon on the MyGovLearn welcome page.
 A separate window will open and displays the BlackBoard login page.
 Enter your User ID and Password. If you do not have a user name and password please contact the Help Desk to request an account.

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Aboard Notifications Dashboard			Application Authorizatio
pols	My Courses	Site Admins	
nouncements	Courses where you are: Student	For assistance with your account or with courses please contact your Site Admin, listed below.	Portfolios
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OPSE User testing 2019		Help Desk	
User resting 2019 Virtual Learn University Training	Download Blackboard's Student App Today	Help Desk Hours: stightwiss/Stophy ET	
Browne Concess Celebility	B5 Soldert kgs - Acces godds course content, and more -right from the B5 Soulent app on your phone. Available today on IOS, Android, or Windows:	Phone: (410) 854-022	
		Tutorials and Buildes	
		Blackboard has a weath of videos and job aids available to help you acclimate to the new interface.	
		Click the images below to access the support materials.	

The home page appears after login.

The Homepage displays announcements, current enrollments, and a catalog.

Additional controls appear at the top of the banner:

1 Courses	Recently Visited Lists courses that the user has enrolled or visited.
	Announcements Will display any unread announcements and link to the full message.
	Tasks Displays task either self-defined are assigned by the course.
3 Settings	Change your person settings such as page contrast, text size, and notification settings.
	Home Button Click to return to the Home page
	Help Button Click to go to the BlackBoard Help page
	Logout Button Click to logout of BlackBoard. You will be returned to the login page once complete.

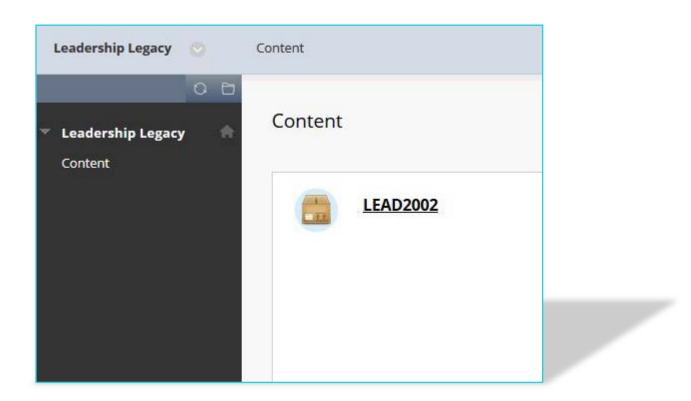
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Search Catalog Course Name 🗸 Contains 🗸	AND Creation Date Before 🗸 03/19/2019 🔠 Go
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Select a category to see only courses belonging to that category	
unspecified category Go	

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	COURSE NAME	INSTRUCTOR NAMES	DESCRIPTION	TEXTBOOKS	
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				Displaying 1 to 1 of 1 items Show All Edit Paging	8

Enrolling in Courses	Click on "Browse Catalog" You can browse by title, Course ID, and categories.
	Hover over the course ID and click on the drop down arrow and enroll. Remember that in some cases course enrollment will require approval.
	Click on enroll You will be asked to confirm your enrollment.
	Finish enrollment by clicking on submit or cancel to return back to the course search page. Clicking on submit, BlackBoard will display the course enrollment confirmation.
	Once course enrollment has been approved you can get to the course content through your Home page.

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Navigating a Course	Each course may be set up just a little different. The left side of the courses main page is the course navigation between modules. Each Module will have a main page where the content is located.
Launching a Course	Click on the content title to launch the course in a new window. Make sure your pop-blocker is deactivated.